



Holy Trinity Preschool Educational Trips Policy

Policy approved by Preschool Management Committee

Dated

Signed

Review Date

Holy Trinity Preschool

Guidelines must be given to parents prior to school outings

A risk assessment is carried out prior to each visit.

All outings will require a consent form to be signed by parent/guardian

All accompanying adults must be vetted prior to outings.

Only permanent members of staff will take children to the toilet except for the child's own parent.

All children and accompanying adults will stay with a designated staff member.

A member of staff will be responsible for emergency procedures - First Aid, Mobile phone contracts- and has awareness of critical procedures.

(See also Transport Policy)