

We in Holy Trinity believe that, in order to recall accurately the children's performance and to plan accordingly, it is necessary to keep confidential, systematic records for each child. These are completed by staff, having observed the children as they play and engage in other activities. These records provide information for:

Staff

To give them a better understanding of the needs of each child and to enable them to plan a relevant program. Teachers and leaders also use these records to help them evaluate the curriculum and assess the nursery environment.

Parents

Records will be used as a baseline for discussion with parents about their child's progress and to support the parents with strategies to help their child's development if appropriate.

Primary One Teachers

To enable them to provide a program which will ensure continuity of learning and progression in the school to which the children are transferring.

Principal, SENCO, Educational Psychologist or any other outside agency.

To assist them in an early identification of children with Special Educational Needs.