



Notes of Guidance for Parents and Guardians on Admission to Pre-School Education in September 2015



Date range for children in their final pre-school year
2 July 2011 – 1 July 2012

Where the word providers is used this means Nursery Schools, Community Nurseries, Primary Schools with Nursery Units and Playgroups funded by the Department of Education.

Step 1

Have you completed the following on the application form?

- Name – Birth Certificate name only
- Address – Home address NOT that of a relative/childminder/another relative or a business address
- Date of Birth – As per Birth Certificate
- Nominated preferences (use the name of the provider as stated in the booklet)
- Ensure Section C is completed and stamped by the Social Security Office if you meet the Socially Disadvantaged Criteria

Have you nominated all providers that you would be prepared to send your child to? Failure to nominate all the providers you would be interested in could mean that your child may not secure a place.

Have you read and considered how your child would meet the criteria for each provider you are nominating?

Have you stated your reasons for preference, which are related to the admissions criteria?
eg other siblings attended, first child in family.

Have you completed only **1** application form? This form covers **ALL** Education Board areas therefore, list all providers regardless of Board area. *NB: In the event that parents/guardians are discovered to have lodged more than one application form, then the first application lodged will be treated as the formal expression of parental preference and all other applications forms will not be considered.*

Have you attached the following information to your application form?

- **Birth Certificate**
- **Any other information that a provider may require**

Have you signed and dated the application form?

Step 2 Bring the application form to your first preference provider **on or before**
12.00 noon, Wednesday 14 January 2015

PLEASE NOTE: If a place is awarded based on false information it will be withdrawn.

The closing date for applications is:

12 noon, Wednesday 14 January 2015

All Nursery Schools, Community Nurseries, Primary Schools with Nursery Units, Funded Playgroups (Private/Voluntary) offer the same curriculum and learning opportunities. Further information can be sought from Board websites and the Department of Education website.