



# HOLY TRINITY ENNISKILLEN

**Holy Trinity Preschool Policy on the Use of Photography, Video and CCTV**

**Policy approved by Board of Governors**

**Dated**

**Signed**

**Review Date**

**Holy Trinity Preschool**

It is the policy of Holy Trinity Preschool to seek written permission from parents/carers during the registration period in order for staff to take images of the children or to allow public photography/videoing of plays/events.

The photos taken by staff are used for displays, publication purposes and for the school website. Parents have the opportunity to identify circumstances in which the image can be taken or used. Where parents have concerns these are taken on board. In some circumstances images are available for use on displays but not on the website or in publications.

In the events that parents are unwilling to provide such permission the principal will meet with them to clarify the nature of their concerns and to explain why the school would wish to take and use such images.

We currently make no use of CCTV technology on these premises.