



# HOLY TRINITY ENNISKILLEN

## **Holy Trinity Preschool Risk Assessment Policy**

**Policy approved by Board of Governors**

**Dated**

**Signed**

**Review Date**

## **HOLY TRINITY PRESCHOOL RISK ASSESSMENTS POLICY**

Holy Trinity Preschool aims to ensure that all activities, trips and outings, materials and equipment are safe for children. The purpose of this policy is to ensure that any hazards associated with these are identified and removed or minimised to an acceptable level of risk.

Holy Trinity Preschool appreciates that children need some level of risk in their activities, trips and outings in order to ensure that children continue to develop, but these risks are assessed to ensure that any risks are appropriate to the age and stage of development of the children involved.

### **WHO IS RESPONSIBLE?**

It is the responsibility of the Preschool Leader under the Health and Safety at Work Act 1974 to ensure that risks to staff, parents and children are minimised or eliminated whenever possible.

It is the responsibility of the Preschool Leader to ensure that risk assessments are completed for all setting activities.

### **HOW THE POLICY WILL BE IMPLEMENTED**

Risk assessment must be carried out on all existing and new activities that take place in the setting. It is identified that some activities with a low level of risk will not be assessed for risk on every occasion; however, the risk assessments will be reviewed on a monthly basis and signed by a member of staff reviewing the risk assessment to ensure that it is still valid. Risk assessments commonly look at the activity that is planned; identify hazards associated with the activity and come up with strategies to reduce the hazard to an acceptable risk.

Hazards are identified as something that will cause harm to one or more people if controls are not put in place to minimise their impact.

Risks are identified as something that may cause harm to one or more persons depending on what controls are put in place.

## **RISK ASSESSMENT PROCEDURE**

When performing a risk assessment the member of staff looks at the following elements;

- The activity
- The hazard (the Hazard identified from the activities and the frequency of injury if no control measures are put in place
- Outcome and potential severity (what is the worst that can happen and to how many people)
- Risk reduction and control (What measures will you put into place reduce the hazard)
- Evaluation ( What is the frequency of injury occurring now that control measures have been put into place and what is the worst that can happen and to how many people now that control measures have been put into place )